
LAUNDRY VOLUNTEER

Laundry volunteers coordinate laundry services for residents from 7:00 PM until 10:00 PM. In addition, periodically walk-through sleeping areas and bathrooms. Female volunteers walk through Women's areas and Male volunteers walk through Men's areas. Report anything suspicious to staff or the coordinator.

Help us minimize pests and messes; if you see a resident bringing food or drinks (other than water) into the sleeping area, kindly remind them there is no food or drink (other than water) in the sleeping areas.

Linen and Hygiene Supplies

- Give new residents a bag of linens consisting of 1 pillowcase, 2 flat sheets, 1 bath towel, 1 washcloth, 1 light-weight blanket, and 1 heavy blanket upon entry.
- On Sundays, residents strip beds of sheets and pillowcase and receive clean replacements for the week.
- Residents hang towels and washcloths over their chairs throughout the week to air dry.
- Residents wash their towels and washcloths in their weekly laundry load.
- Provide residents with trial-sized hygiene supplies stored in cabinets in the laundry room as needed. Residents are not permitted in the cabinets or storage areas.

Laundry

- Laundry hours are from 7-10 PM Mondays through Saturdays; 3-10 PM Sundays.
- Residents sign up for laundry in advance in the laundry book.
- Residents may do **one load of laundry per week** - loads are to include their towel and washcloth.
- To **avoid overloading machines**, residents are limited to **one level laundry basket full** of clothes at a time. The laundry must not be packed down!
- **Residents handle their own clothes** by putting them in the washer, transferring them to the dryer, and removing them from the dryer.
- Settings are normal load, warm, cold. Use one pod per machine, place inside of washer drum.
- **Volunteers put residents' names on the white board** to correspond to the machines in use.
- **Remind residents to clean the dryer lint screen after each use.**
- **Notify residents at the end of the washing and drying cycles** so that they can remove their clothes.
- **Do not fold residents' laundry.**